

Facility to transact through email

Under this facility, all existing Unit holders with folios can submit transactions through their registered email ID to a designated email ID of the Fund which is transact.mail@unionmf.com

Transactions permitted through this facility:

<i>Financial Transactions</i>	<i>Non-Financial Transactions</i>
<ul style="list-style-type: none"> a. Additional Purchases (payment through electronic fund transfer only) b. Redemptions (payout to default/ registered bank mandate only) c. Switches including requests for change in Plan/ Option/ Facility d. Lien Invocation 	<ul style="list-style-type: none"> a. Consolidation of folios (provided bank mandate is the same in all folios) b. Cancellation of Systematic Registrations such as Systematic Investment Plan (SIP), Systematic Transfer Plan (STP) and Systematic Withdrawal Plan (SWP) if applicable under the Scheme. c. Cancellation request for Trigger Facility, if applicable under the Scheme. d. SIP Pause Facility, if applicable under the Scheme. e. SIP Top-up Facility, if applicable under the Scheme. f. Updation of FATCA details.

Mandatory requirements:

<p><i>Individual Investors (Mode of holding - Single/ Anyone or Survivor)</i></p>	<p><u><i>Purchase, Redemption, Switch and non-financial transactions</i></u></p> <p><i>Email the scanned copy of transaction duly signed by all the unitholders from their registered email ID to the Designated Email ID of the AMC.</i></p> <p><u><i>Specified Non-financial transaction</i></u></p> <p><i>Submit the transaction details in the prescribed format along with the relevant supporting documents through their registered email ID to the Designated Email ID of the AMC.</i></p> <ul style="list-style-type: none"> a. Consolidation of folios (provided bank mandate is the same in all folios) b. Cancellation of Systematic Registrations such as Systematic Investment Plan (SIP), Systematic Transfer Plan (STP) and Systematic Withdrawal Plan (SWP) if applicable under the Scheme. c. Cancellation request for Trigger Facility, if applicable under the Scheme. d. SIP Pause Facility, if applicable under the scheme. e. SIP Top-up Facility, if applicable under the scheme. f. Updation of FATCA details.
<p><i>Individual Investors (Mode of holding - Joint)</i></p>	<p><u><i>Purchase, Redemption, Switch and all non-financial transactions</i></u></p> <p><i>Email the scanned copy of transaction duly signed by all the unitholders from their registered email ID to the designated email of the AMC.</i></p>

Non-individual investors	<p><u>Purchase / Redemption / Switch transaction</u></p> <p>Email the scanned copy of transaction duly signed by the unitholders from their registered email ID</p> <p><u>Non-financial transaction</u></p> <p>will be required to submit a onetime letter, signed by the authorized signatories registered in the folio, authorizing the AMC to accept and process such transactions received from the registered email ID of the authorized signatories or they can email the scanned copy of transaction duly signed by authorized signatories from their registered email ID</p>
---------------------------------	--

Details required on the email:

Additional Purchases (payment through digital mode)	Redemptions (payout to default/ registered bank mandate only)	Switch	Non-Financial Transactions	Lien Invocation
Folio number	Folio number	Folio number	Folio number	Folio Number
Investor Name	Investor Name	Investor Name	Investor Name	Investor Name
Scheme - Plan and Option	Scheme - Plan and Option	Source Scheme - Plan and Option · Target Scheme - Plan and Option	Scheme Name - Plan and Option	Scheme - Plan and Option
Amount or Number of units	Amount or Number of units	Amount or Number of units	ARN code wherever applicable	Amount or Number of units
Mode of Fund Transfer		Broker related information like ARN Code, Sub Broker code EUIN Details (if any)	Details of the non- financial transaction request	Other requisite details of the Lien Invocation
Proof of Fund Transfer				

The maximum file size of the attachment should not exceed 2MB and should be in PDF or JPG format.

For more detail, please refer Statement of Additional Information (SAI).

For any further queries, kindly feel free to call us on +9122 6748 3333 or you can also write to us at investorcare@unionmf.com. We will be happy to help you with your queries/requirements.

Regards,

Union Mutual Fund